

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a cash and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: Keyworth Parish Council

County area (local councils and parish meetings only):

### Financial year ending 31 March 20xx

Prepared by (Name and Role): E Goodman RFO

Date: 25/04/2023

	£	£
<b>Balance per bank statements as at 31 31/03/2023</b>		
NATWEST CURRENT ACCOUNT	3,603.6	
BUSINESS RESERVE	54,815.5	
UNITY TRUST CURRENT ACCOUNT	210,753.7	
LLOYDS UNITY TRUST CREDIT CARD	-	
[add more accounts if necessary]		
account 5		
account 6		
account 7		
account 8		
	269,172.9	
Petty cash float (if applicable)		51.9
Less: any unpresented cheques as at 31/3/xx (enter these as negative numbers)		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary]		
item 5		
item 6		
item 7		
item 8		
		-
Add: any un-banked cash as at 31/3/xx		
		-
<b>Net balances as at 31/3/23 (Box 8)</b>		<b>269,224.7</b>