

**MINUTES OF KEYWORTH PARISH COUNCIL FINANCE & RISK MEETING
HELD IN THE FEIGNES ROOM ON Monday 15th APRIL 2024**

PRESENT

Chair: Cllr Armour

Committee: Cllrs Baker, Fitzgerald, Moncrieff, Lumb.

Also present: Emma Goodman (Responsible Finance Officer/RFO) minuted the meeting, and Steve Mottishaw, Facilities Manager.
There was 1 member of the Public.

24/1000 Apologies

Apologies were given from Councillors Grice and Kaye and **ACCEPTED**.

24/1001 Declarations of Interest

There were declarations of interest from Cllr Baker regarding item 9b).

24/1002 Minutes

a) F & R Committee Minutes 19th February 2024 - **APPROVED** and signed by Cllr Armour as a true record.

24/1003 Matters Arising

There were no Matters Arising

24/1004 Risk Management

NONE

24/1005 Accounts

a) Management Accounts – Council **NOTED** the reports up to the end of Period 11 now produced from the Scribe software. It was **NOTED** that actuals were in line with expectation.

24/1006 Expenditure/Provisions for Approval

- a) Replacement Basketball hoop backboard – Council **APPROVED** the expenditure of £1165.82 and **RESOLVED** for Cllr Baker to seek a discount if possible.
- b) Gas pipe relocation – Council **APPROVED** the spend to relocate the gas pipe. Cllr Baker requested that the grant request submission for the roof repair be chased to ensure that the start of the repair does not impede a successful submission.

24/1007 Concessions on Hire Fees

NONE

24/1008 Grants / Budgets

- a) Abundance Club grant request – Council discussed a number of different ideas and perspectives and **RESOLVED** to give the grant of £1,000. Council would like to remind the Abundance Club of the opportunity to apply for an annual grant to support the number of positive activities they carry out.
- b) Platt Lane – Cllr Baker produced the grant request form for 24/25 and supporting documentation. He clarified the request was from the Keyworth Sports Association (KSA). Cllr Fitzgerald proposed that a new Trust Deed be in place before KPC approve the grant to KSA rather than the Joint Management Committee (JMC). Cllr Armour proposed that the Council approve the grant in principle, and it was **RESOLVED** to approve the grant for 24/25. Cllr Armour then proposed the grant be paid to KSA – a vote was taken, 3 for and 1 abstain. Cllr Baker did not vote due to the declaration of Interest. It was **RESOLVED** to pay the grant to KSA and progress the new Trust Deed between Notts County Council, KSA and KPC.

24/1009 Banking Arrangements

- a) NatWest access – Council discussed the ongoing issues with regard to online and app access. It was **RESOLVED** to continue corresponding with the bank and ensure all transactions go through the Unity Trust account.

24/1010 Audit

- a) Council **NOTED** the increased cost of the Internal Audit

24/1011 Agenda Items (if not covered elsewhere)

NONE

There being no further business, the Chair closed the meeting at approximately 8.15pm.