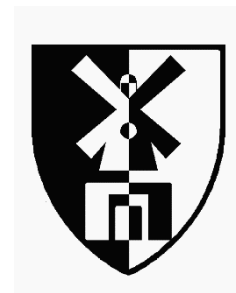


KEYWORTH PARISH COUNCIL

Village Hall, Elm Avenue, Keyworth, Nottingham NG12 5AN



Members of the Finance and Risk committee are hereby summoned, and members of the public and press are invited to attend the next meeting to be held to be held in the **Centenary Lounge on Monday 19th February 2024.**

Finance & Risk: 6.55pm for a 7.00pm start

Emma Goodman

Responsible Finance Officer

14th February 2024

AGENDA

- 1) Apologies
- 2) Declarations of Interest
- 3) Minutes
 - a) F & R Committee Minutes 20th November 2023
- 4) Matters Arising
 - a) Octopus energy
 - b) Damage to Village Hall door
- 5) Risk Management
 - a) Annual Review of Policies
 - b) Internal Control Review
 - c) Facilities Manager checklist
 - d) Asset Register & Inventory
 - e) Biodiversity Policy
 - f) Accident report
 - g) Tree Survey
- 6) Accounts
 - a) Management Accounts Qtr 3
 - b) Earmarked Reserves Policy
 - c) EMR virements
 - d) S137 amount for 2024/25
- 7) Expenditure/Provisions for Approval
 - a) Hanging Baskets 2024
- 8) Concessions on Hire Fees
 - a) Annual review Schedule of Concessions on hire fees
- 9) Grants / Budgets
 - a) Request for Warm Space grant
 - b) Platt Lane grant update
- 10) Banking Arrangements
 - a) Updated banking arrangements summary
 - b) Annual review of Direct Debits & Standing Orders
- 11) Agenda Items (if not covered elsewhere)
 - a) Review of Christmas expenditure
 - b) Parish Council Facilities transport
 - c) Website

d) Changing Rooms roof

12) Correspondence