

**MINUTES OF KEYWORTH FULL COUNCIL MEETING HELD IN THE VILLAGE HALL ON
MONDAY 25th SEPTEMBER 2023 AT 7.00PM.**

PRESENT:

Chair: Cllr Armour

Vice Chair: Cllr Grice

Parish Councillors: Cllrs Baker, Butler, Clarke, Fitzgerald, Kaye, Kemp, Lumb, Millband, Moncrieff, Oakley.

Also present: Michelle Law (Clerk) minuted the meeting.
There were two members of the public present.

County / Borough Councillors: Cllrs Inglis and Wells

24/9094 Apologies

Apologies had been received from Cllr Lowe and the reason for absence was **ACCEPTED**.

24/9095 Declarations of Interest

- Cllr Armour declared a non-pecuniary interest in item 24/9096 – Casual council vacancies.
- Cllr Baker declared a non-pecuniary interest in item 24/9099a – Platt Lane.

24/9096 Casual Council Vacancy

Kara Sayers gave a short presentation to council, followed by questions from council members. Kara Sayers was then co-opted to the council by a show of hands, signed the Declaration of Acceptance of office in the presence of the Clerk and joined the meeting.

24/9097 Minutes

- a) Finance and Risk minutes dated 17th July 2023 – **NOTED**
- b) Full Council minutes dates 7th August 2023 – **APPROVED** and signed by Cllr Armour as a true record.
- c) Planning Committee minutes dated 4th September 2023 – **NOTED**

24/9098 County / Borough Councillor updates.

- Cllr Inglis reported that he is looking at the in / out / no entry signage at the health centre to see if it can be made clearer for vehicle drivers. He also reported that Local Plan part three is currently being looked at by Rushcliffe Borough Council. Furthermore, finally that the Police are currently focusing on rural crime and speeding at various locations within Rushcliffe, including Keyworth.

24/9099 Matters Arising from Full Council Meeting 7th August 2023

- a) Land Registry Lease for Platt Lane – Cllr Baker gave an update on Platt Lane; it was **CONFIRMED** that when the new Keyworth Sports Association board is created that Keyworth Parish Council will have a member on the board, until then Cllr Armour is attending as an observer. Furthermore, it was **AGREED** that Keyworth Parish Council will get their solicitor to confirm that the Parish Council still has a one third interest in the land at Platt Lane.
- b) Bus Service – Cllr Baker gave an update to council that he had a call with Trent Barton and the bus users group from the village. They have asked Trent Barton for four things to happen, the first being that when it comes to scheduling of the buses that Trent Barton can guarantee the maintenance of four buses to the village. The second being that the Parish Council writes to the Borough / County Council for four new display boards. The third being to see if a SMS feature could be introduced for those people in the village who may not be smart phone users and the final one being for extra customer support staff at the bus stops in town. Trent Barton have advised they will come back to Cllr Baker with some information, and he will report back to council.

24/9100 Agenda items not covered elsewhere.

- a) Keyworth Vision Project – Cllrs Baker and Moncrieff gave Council and update on the Keyworth Vision project (appendix 1).
- b) D-Day 80th Anniversary 6th June 2024 - The Clerk updated the Council to say that next year is the 80th anniversary of D-Day. It was **AGREED** that the Parish Council would like to do something commemorate the event. Cllrs Lumb and Millband have **AGREED** to investigate options of what the Parish Council could do.
- c) Form of Assignment for the Burial Ground – Included in the briefing notes (appendix 2), the Burial Ground working group have recommended that Full Council agree for the form to be used. It was **AGREED** that the new Form of Assignment for the Burial Ground will be used.
- d) Keyworth Medical Centre - After complaints from members of the public, it would be good to have a discussion among council members to see if they feel there is anything they can do help residents get a better service from the medical centre. It was

AGREED that the Parish Council would write to the Medical Centre and request a meeting to them to explain how the surgery works, how efficient the surgery is now they have merged and to ask if there is a guide for patients on the different ways to book.

- e) Leaving the New Estate Via Platt Lane- Members of the public have complained about the poor visibility when you turn right onto Platt Lane. It was **AGREED** that Cllr Inglis will investigate if the double yellow lines can be re-marked on Platt Lane. Furthermore, it was also report that the football club are in talks with BGS to see if when football is on, that their carpark can be used for parking.
- f) Speeding Towards Plumtree – There have been complaints about speeding towards Plumtree as vehicles are leaving the village. It was **AGREED** that with the police focusing on rural speeding this would hopefully catch some of the speeding vehicles.
- g) Change of meeting dates - The blood donors are in on the 26th February 2024, it was **AGREED** that the meeting from that evening will be moved to the 11th March 2024.

24/9101 Finance

- a) Schedule of Payments/Reimbursements – A schedule of payments and reimbursements (appendix 3) included in the briefing notes for the meeting were **APPROVED**.

24/9102 Correspondence if not covered elsewhere.

These items of correspondence were made available in the briefing notes before the meeting.

- a) Thank you from EMICS – **NOTED**
- b) Rectory Field – **NOTED** It was **AGREED** to reply to the resident to say that unfortunately the Rectory Field has a covenant on it that does not allow football to be played on it.
- c) Keyworth Splitter Works – **NOTED**
- h) Parking Platt Lane – **NOTED** It was **AGREED** that the Parish Council would write back to the resident and inform them that that Cllr Inglis will investigate if the double yellow lines can be re-marked on Platt Lane. Furthermore, it will also be reported that the football club are in talks with BGS to see if when football is on, that their carpark can be used for parking.
- i) Double Yellow Lines Wolds Drive – **NOTED** It was also **AGREED** that the Parish Council will write to the Highways department to ask why the current double yellow lines can not be carried on further down the road to outside of the Co-op.

24/9103 Closed session confidential items – KPC Council members only.

- a) Emma Goodman probation period – It was **AGREED** that now Emma Goodman has completed her probation period, that she would be employed on a permanent contract

by the council. It was further **AGREED** that as per her terms and conditions she will now move to point 28 on the NJC salary scale.

- b) Steve Mottishaw working days – It was **AGREED** that the Parish Council will be flexible with the days that Steve would like to work each week and will accommodate when he would like to change from working Tuesdays to Fridays each week.

There being no further business, the Chair closed the meeting at approximately 8.25 pm.

DRAFT