**MINUTES OF KEYWORTH FULL COUNCIL MEETING HELD IN THE VILLAGE HALL ON MONDAY 9th DECEMBER 2024 AT 7.00PM.**

**PRESENT:**

**Chair:**  Cllr Armour

**Vice Chair:** Cllr Grice

**Parish Councillors:** Cllrs Butler, Clarke, Fitzgerald, Kaye, Lowe, Manning-Ohren, Oakley, Millband, Moncrieff, Sayers, Scott, Walker-Jones.

**Also present:** Michelle Law (Clerk) minuted the meeting.

**County / Borough Councillors:** Cottee.

24/9164 Apologies

Apologies had been received from Cllrs Baker and Lumb and the reasons for absence were **ACCEPTED.** Borough Cllr Inglis and County Cllr Cottee also sent their apologies.

24/9165 Declarations of Interest

Cllr Butler declared a non-pecuniary in item 24/9169a the letter regarding Bunny Lane.

24/9166 Minutes

**CLLR MONCRIEFF ARRIVED DURING THIS ITEM.**

1. Full Council 17/06/24 - **APPROVED**
2. Planning 02/09/24 - **NOTED**
3. Finance & Risk 16/09/24 - **NOTED**
4. Full Council 23/09/24 - **APPROVED**
5. Planning 30/09/24 - **NOTED**
6. Planning 4/11/24 - **NOTED**

24/9167 County / Borough Councillor Updates and Questions

**CLLR KAYE ARRIVED DURING THIS ITEM.**

Cllr Tony Wells – Cllr Wells confirmed that Rushcliffe Borough Council, the local MP and the Mayor of the East Midlands are trying to secure extra money from government to improve the roads in the local area. They will also be writing to the secretary of state regarding car cruising and to try and get more power to stop the problem in the local area.

Cllr Butler has asked Cllr Wells if he can feed back to Rushcliffe Borough Council to ask if the communication between Rushcliffe Borough Council and Keyworth Parish Council could be improved regarding projects that are happening in the village. For example, the trees that have been felled at the leisure centre. The Parish Council understands the first lot was to do with the drain that was leaking but is unaware why they are felling some more in the area. Cllr Armour mentioned her concerns about their being no enforcement on planning applications when planning conditions haven’t been met / adhered to for example mature hedges being removed.

24/9168 Matters Arising from Full Council Meeting 23rd September 2024

1. Land Registry Lease for Platt Lane – It was **AGREED** that the Clerk will write to Nottinghamshire County Council again and will ask for an update date. Furthermore, they will advise that they will seek advice from the monitoring officer if an update is not received.
2. Disabled Access in the Car Park – It was **AGREED** that the office staff should take this action forward and arrange appropriate work to be carried out. It was **AGREED** that the dropped kerb work could be carried out as appropriate at a cost in line with the quotation received (£1170). Furthermore, it was also **AGREED** to have all of the line painting in the carpark updated at a cost of £1836, this will include a new hatched area in front of the new dropped kerb to facilitate access.

24/9169 Agenda items not covered elsewhere.

1. Bunny Lane Letter – It was **AGREED** that the Vision group and the Chair will write a letter to the landowner to see if they would like to engage in discussions on how the land could be used in the future. The Parish Council thought it would be nice to see if something like a country park / a new windmill / farm park / solar farm could be built on the site.
2. Meeting dates May 2025 – April 2026 – Included in the briefing notes, the proposed meeting dates for May 2025 – April 2026 were **AGREED** (appendix 1)**.**

**CLLRS WALKER-JONES AND OAKLEY ARRIVED DURING THIS ITEM.**

1. Church Yard Christmas Lights – It was **AGREED** owing to the problems with the lights in the church yard in 2024 that the Parish Council will not be putting lights up in the Church Yard in 2025.
2. Remembrance Sunday 2025 - It was **AGREED** that the events group will meet in the new year to see if anything else needs adding to the schedule to be organised.
3. Photos in office - It was **AGREED** that the Clerk will liaise with the history society as they are currently getting new pictures of the village to see if they could pinpoint the location of the pictures currently in the office and to see if we could get a 2024 version of the picture.
4. New Councillor Training - It was **AGREED** that the Parish Council will get in contact with NALC to see if they can come to the village hall and deliver some new Councillor training to the whole of the Parish Council.

**CLLR KAYE LEFT DURING THIS ITEM**

1. Sexual and Other Harassment Policy - It was **AGREED** that the Parish Council adopt the new sexual and other harassment policy, with amendments to section 2 to include ‘The definition of harassment focuses on how it is perceived by the recipient' and in section 3 to include ‘and including micro aggression’ (appendix 2).
2. Old Parish Council Minutes - While moving the office around for the new carpet and decorating it became apparent that all of the old minutes had been bundled together into years but that actually some of the minutes were duplicated on more than one occasion. The Clerk has spent time over the last few months going through all of the old minutes and putting them back into Parish Council years and shredding the duplicated minutes, so we only have the signed copy of the minutes. Once The Clerk is happy that all the minutes are in order, there is only one copy she will scan each year that we don't have a digital copy of, so we have a digital of copy of it and then bind the minutes. Once the minutes have been bound, they will be sent to the historical achieves at Nottinghamshire County Council – **NOTED.**

24/9170 Finance

1. Schedule of Payments/Reimbursements – A schedule of payments and reimbursements (appendix 3) included the in the briefing notes for the meeting were **APPROVED**.
2. 2025 / 2026 Budget – Council members were presented with two options (appendix 4) they **AGREED** that they would go with option one on the budget.
3. 2025 / 2026 Precept – It was **AGREED** that the precept request for 2025 / 2026 will be £227,590 this is no increase from the 2024 /2025 year (appendix 5).

24/9171 Correspondence if not covered elsewhere.

1. Conservation Area Advisory Group Minutes - **NOTED**

**There being no further business, the Chair closed the meeting at approximately 8.10 pm.**